



Client Intake Form Contractual Agreement

This Engagement Agreement ("Agreement") is entered into by and between **Sapientia One Global Solutions, LLC** ("Consultant") and the undersigned client ("Client"), collectively referred to as "Parties," for the provision of placement and contractual facilitation services ("Services").

CLIENT INFORMATION

Full Name:	<input type="text"/>		
Company	<input type="text"/>	Type of Business	<input type="text"/>
Address:	<input type="text"/>		
City:	<input type="text"/>	State/Province:	<input type="text"/>
Zip/Postal Code:	<input type="text"/>	Country:	<input type="text"/>
Phone Number:	<input type="text"/>	Email Address:	<input type="text"/>

ENGAGEMENT AGREEMENT

- **Scope of Services:** Consultant shall provide strategic introductions and advisory support to Client for potential placement or contracting with third-party institutions, funders, agencies, and/or partners. Services may include proposal guidance, profile positioning, and professional networking
- **No Guarantee Clause:** Client acknowledges that Consultant does **not guarantee** job placement, contract award, grant funding, or procurement outcomes. Consultant's role is strictly facilitative; all final decisions rest with third-party entities beyond Consultant's control.
- **Compensation Terms:** Consultant shall be compensated **only if and when** (i) Client is successfully placed in a role or (ii) a contract or award is issued directly resulting from Consultant's facilitation. Fees shall be 10% of the total contract and is payable net ninety or by specified payments. Submitting this form confirms client agreement to terms.
- **Confidentiality & Ethics:** All information exchanged shall remain confidential and used solely for the purposes outlined herein. Consultant affirms ethical standards in all referrals and engagements.
- **Duration & Termination:** This Agreement is effective upon signature and shall remain in effect for 12 months unless terminated earlier by written notice from either party.
- **Governing Law:** This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania.

Submit Copy of Award/
Offer (Initial)

Agree To Terms: ☐ Yes ☐ No

Agree To Notify Consultant Upon
Placement/Award? ☐ Yes ☐ No

By signing below, I confirm that I have read, comprehended, and agree to the terms and conditions outlined.

Client's Signature/Date:

Sapientia One Global Solutions
Representative/Date

Client Intake Form

For Placement & Contractual Assistance Consideration

Sapientia One Global Solutions – Intake Form

Confirm Contact Information

Full Name: _____

Email Address: _____

Phone Number: _____

Organization (if applicable): _____

Service Requested

☐ Contractual Opportunity

☐ Strategic Placement

☐ Grant or Procurement Referral

☐ Other: _____

Professional Overview

Role or Expertise: _____

Sector(s): _____

Resume/CV Attached: ☐ Yes ☐ No

Goals & Preferences

Describe your placement or contracting goal:

Target Region(s): _____

Availability to engage: _____

Authorization

☐ I understand and accept that placement/contractual outcomes are not guaranteed.

☐ I agree to engage Sapientia One under success-based terms as outlined in the Above Engagement Agreement. I further agree to notify Sapientia One Global Solutions when placement or a contract is awarded and to provide a copy of the initial award, whereby S1GS will calculate the 10% due and payment will be rendered within ninety-days of award or by specific written payment arrangements.

Signature: _____

Date: _____